

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, July 10, 2014  
7:30 p.m.**

**CALL TO ORDER**

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:49 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, Joseph Silva and Diana Colvin were all present.

Staff Present – City Manager Sean Rabé, City Attorney Roger Peters, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Acting Police Chief Kirk Stratton, City Planner Michael Laughlin, Assistant City Attorney Christopher Diaz and Administrative Technician III Caitlin Corley were in attendance.

Also Present – City Treasurer Laura Walsh was also present.

**ADOPTION OF THE AGENDA**

Mayor Fisicaro asked if there were any changes to the agenda; none were requested. She asked for a motion to adopt the agenda.

**Action:** Council Member del Rosario moved to adopt the agenda with the requested changes; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

**PRESENTATIONS**

Council presented resident Richard Brewer with a certificate and a plant in honor of his 70<sup>th</sup> birthday.

Mayor Fisicaro swore in Acting Chief of Police Kirk Stratton.

## PUBLIC COMMENTS

Mayor Fiscaro opened the public comment period at 7:59 p.m. and seeing no one come forward to speak, she closed the public comment period.

## CONSENT CALENDAR

1. Motion to Accept the Minutes from the June 11, 2014 Regular Meeting.
2. Motion to Accept the Minutes from the June 26, 2014 Special Meeting.
3. Motion to Approve Report of Checks Paid for June 2014.
4. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Second Quarter of 2014.
5. Motion to Adopt a Resolution Approving a Second Amended Conditional Use Permit for Property at 1715 Mission Road.
6. Resolution Calling and Giving Notice of the General Municipal Election to be Held on November 4, 2014, for the Election of Two City Council Members and Related Matters.
7. Motion to Adopt an Ordinance Repealing Subchapter 1.09 Relating to Criminal History Information, and 1.15, Relating to Employment of Police Officers, of the Colma Municipal Code (second reading).
8. Motion to Adopt an Ordinance Amending the Colma Municipal Code, Subchapter 1.06 (Purchasing and Contracting) and Subchapter 1.14 (Claims Against the Town of Colma) (second reading).

**Action:** Council Member Colvin moved to approve the Consent Calendar items #1 through 8; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fiscaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## NEW BUSINESS

### 9. ADOPTION OF 2014-2016 STRATEGIC PLAN

City Manager Sean Rabé presented the staff report. Mayor Fiscaro opened the public comment period at 8:08 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Silva moved to Approve the 2014-2016 Strategic Plan as Presented by Staff; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## PUBLIC HEARING

### 10. APPROVAL OF ENGINEER'S REPORT FOR SANITARY SEWER SERVICE CHARGES

Director of Public Works Brad Donohue presented the staff report. Mayor Fisicaro opened the public hearing at 8:13 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

**Action:** Council Member Silva moved to Adopt a Resolution Overruling Protests to and Adopting Engineer's Report on Sewer Service Charges for Fiscal Year-2015, Directing the City Engineer to File a Copy of the Engineer's Report with the San Mateo county Tax Collector, And Authorizing the County Tax Collector to Place The Charges on the Property Tax Roll and directing the City Attorney to Strike Alternative Language in the Resolution; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## STUDY SESSION

### 11. INFLATABLE ADVERTISING IN COMMERCIAL ZONES

City Planner Michael Laughlin presented the staff report. Mayor Fisicaro opened the public comment period at 8:20 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken at this meeting.

## 12. CIRCULATION ELEMENT UPDATE

City Planner Michael Laughlin presented the staff report. Mayor Fisicaro opened the public comment period at 8:20 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Vice Mayor Gonzalez moved to set Public Hearing on the 2014 Circulation Element for September 10, 2014; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## COUNCIL CALENDARING

There will be a Special City Council Meeting on Monday, August 18, 2014 at 5:00p.m. at the Colma Community Center.

The next Regular City Council Meeting will be on Wednesday, September 10, 2014 at 7:30p.m. at the Colma Community Center.

## REPORTS

Council Members reported on the events listed below:

### Helen Fisicaro

HIP Housing Annual Luncheon, 6/13  
Jackie Speier's Rising Sea Level Meeting, 6/27  
Jobs for Youth Brainstorming Session, 7/9

### Raquel Gonzalez

Council of Cities Dinner hosted by San Mateo, 6/27

### Joseph Silva

Council of Cities Dinner hosted by San Mateo, 6/27

### Diana Colvin

Daly City Relay for Life, 6/22

Director of Recreation Services Brian Dossey gave an update on the Town's 90<sup>th</sup> Anniversary Celebration plans.

## **ADJOURNMENT AND CLOSE IN MEMORY**

The meeting was adjourned by Mayor Fisicaro at 9:16 p.m. in memory of Ira Ruskin, former Assembly Member and Red Wood City Mayor; Don Herger, former PG&E employee ; Carmen Meyer, and Don Seyranian, longtime Bay Area residents.

Respectfully submitted,

A handwritten signature in cursive script that reads "Caitlin Corley".

Caitlin Corley  
Administrative Technician III

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